

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
ADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>January 25, 2011</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>

**Board Members Present**

**Scott Zeidman, Esq., President**  
**Karlo Silbiger, Vice President**  
**Katherine Paspalis, Esq., Clerk**  
**Patricia Siever, Professor, Member**  
**Steven Gourley, Member**

**Staff Members Present**

**Patricia W. Jaffe, Interim Superintendent**  
**Ali Delawalla**  
**Gwenis Laura, Ed.S.**

**Call to Order**

Board President Mr. Zeidman called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Mrs. Lelah Pealer led the Pledge of Allegiance.

**Report from Closed Session**

Mr. Zeidman reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**7. Public Hearing**

**7.1 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2010-2011 School Year**

Mr. Zeidman opened the Public Hearing at 7:06 p.m. There being no comments from the audience, Mr. Zeidman closed the Public Hearing at 7:08 p.m.

**8. Adoption of Agenda**

Mr. Zeidman moved to adopt the agenda with the amendment to move item 12.1 up to follow item 10.1. Mrs. Siever seconded the motion. The motion was unanimously approved to adopt the January 25, 2011 agenda as amended.

**9. Consent Agenda**

Mr. Zeidman called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Silbiger requested that item 9.1 be withdrawn. Mr. Mielke requested that item 9.2 be withdrawn. Mr. Zeidman requested that item 9.7 be withdrawn

- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 12
- 9.5 Classified Personnel Reports No. 12
- 9.6 Single Plan for Student Achievement – El Marino Language School
- 9.8 Acceptance of Enrollment Report

**9.1 Approval is Recommended for the Minutes of Special Meeting – January 6, 2011; Minutes of Special Meeting – January 8, 2011; Minutes of Regular Meeting – January 11, 2011**

Mr. Silbiger withdrew this item to correct the Minutes of January 11, 2011. He noted that the Board members were listed with incorrect position titles under Board Members Present on page. He also corrected that the meeting was called to order at 5:30 p.m. before adjourning to Closed Session. This revision would then make the time that the Board adjourned to Closed Session at 5:31p.m.

**9.2 Approval is Recommended for Purchase Orders and Warrants**

Mr. Mielke withdrew this item to comment on Purchase Order numbers 56200 and 56200A. Mr. Gourley asked why some of the questions that Mr. Mielke had could not be answered outside of the meeting. Mr. Gourley was asking the question in reference to smaller items and not Purchase Orders that were of a large amount. Mr. Mielke felt that no matter what the amount, he thinks that the meeting is held so that the public could hear the information. Mr. Mielke wanted it noted that the two items in question were for a consulting firm which he felt was not appropriate during the fiscal crisis impacting the District.

It was moved by Ms. Siever and seconded by Mr. Gourley that Consent Agenda item 9.1 as amended, 9.2-9.6 as presented, and 9.8 as presented be approved. The motion was unanimously approved.

**9.7 Approval is Recommended for Resolution #10-2010/2011, National School Counseling Week, February 7-11, 2011**

Mr. Zeidman withdrew this item so that the Resolution for National School Counseling Week could be read out loud. The counselors came to the podium and Mr. Gourley read the Resolution. It was moved by Mr. Gourley and seconded by Ms. Siever that the Board approve Resolution #10-2010/2011, National School Counseling Week as presented. The motion was unanimously approved.

**10. Awards, Recognitions and Presentations****10.1 Spotlight on Education - El Marino Language School**

Mrs. Pumilia, Principal of El Marino Language School, shared some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for the school. Mrs. Siever asked if La Ballona's ELD Program could benefit from information learned at El Marino. Mrs. Pumilia stated they could, and that all of the elementary principals collaborate.

**12. Information Items****12.1 2009-2010 Independent Audit**

Mr. Sean Kierney from the certified public accounting firm Christy White, a Professional Accountancy Corporation, reported on the firm's opinion of the financial condition of the District, and a summary of findings. Judith Martin-Straw asked if ASB funds are handled by students or school staff. Mr. Kierney responded that those funds are handled by school staff. Further discussion ensued about workshops for ASB members and staff since there have been ongoing issues with ASB accounts.

**11. Public Recognition****11.1 Superintendent's Report**

Mrs. Jaffe announced that the middle school representative would not be present. She reported that the Citizens' Oversight Committee had a meeting on Wednesday, and she provided a brief update on the Immersion Program. Mrs. Jaffe and Ms. Laura met with the UCLA Confucius Institute regarding the possibility of getting a Mandarin Immersion Program in the District. Mrs. Jaffe stated that due to recent events, safety has been on the mind of all educators. At Administrative Council Mr. Tyrone Howard was in attendance and spoke about diversity and taking emergency drills seriously. Mrs. Jaffe and Ted Yant, the Security Supervisor, will have a meeting with the Culver City Police Department to discuss emergency procedures. Mrs. Jaffe will have a meeting with the heads of the PTA and Booster Clubs to discuss the emergency procedures and make sure there are enough supplies in all of the classrooms. She thanked the counselors for all of their hard work.

**11.2 Assistant Superintendents' Reports**

Ms. Laura reported on the professional development activities happening at each school site, and announced that on March 8<sup>th</sup> and 9<sup>th</sup> the CAHSEE will be given to 10<sup>th</sup> graders. She stated that the second Galileo benchmark assessments are currently being given, and reported on the CELDT Information Night. Ms. Laura also gave a brief report on the bell schedule survey that was available for parents, students, and staff.

**11.3 Student Representatives' Reports****Middle School Student Representative**

Sophia Greenberg, Culver City Middle School Student Representative, was not present.

**Culver Park Student Representative**

Sandra Maldonado, Culver Park High School Student Representative, was not present.

**Culver City High School Student Representative/Student Board Member**

Jamie MacIntosh, Student Board Member, was not present. Eliud Evans was acting Culver City High School representative and he reported on activities at Culver City High School, including the students finishing their finals; Random Acts of Kindness Week; February 11<sup>th</sup> being the last day to turn in ASB applications; and an update on the Pennies for Patience Fundraiser.

**11.4 Members of the Audience**

Members of the audience spoke about:

- Carey Anderson gave a brief presentation about the problem parking in the area of the District Office and Linwood Howe Elementary.
- Mr. Silbiger read a comment from Ann Bishop regarding facility usages and the related charges.
- David Mielke thanked the Board for allowing the union representatives to meet with the candidates for the Superintendent position. He stated that the CCFT union has not endorsed any of the candidates, but that they highly recommend Mrs. Jaffe as Superintendent. He informed the Board that the union representatives did not feel that it sent a good message to the candidates that they had to meet with them outside in the cold. Mr. Mielke provided a bargaining update, and informed the Board that the one specific item that the union will need is an analysis of early retirement.
- Lise Friedman commented on being in favor of amending Mrs. Jaffe contract, and hiring her as Superintendent.
- Tom Kim urged the Board to hire Mrs. Jaffe as Superintendent.
- Leslie McVay stated that the teachers adore Mrs. Jaffe and stated that she would like to see her as Superintendent.
- Kristen Fairfield commented in support of hiring Mrs. Jaffe as Superintendent.
- Jerry Chabola commented on all that Mrs. Jaffe has contributed to the District, and encouraged the Board to rescind her agreement and hire her as Superintendent. Mr. Chabola also urged the District to get all teachers to use the Parent Portal. Mr. Zeidman and Ms. Paspalis were in agreement that they would like to hear more information on the parent portal.
- Michael Laase spoke in support of hiring Mrs. Jaffe. She stated that she is the heart and soul of the District.

**11.5 Members of the Board**

Board Members spoke about:

- Mr. Silbiger thanked everyone who attended the meeting and for providing the Board with their feedback. He also thanked Ms. Siever for attending the meeting at City Council since he was unable to attend.
- Ms. Paspalis reported on her attendance at the Immersion Strategic Planning meeting and thought that it went very well. She also reported on her visit to Culver Park and stated the school was very impressive.
- Ms. Siever reported that the idea of the Board meetings being moved to the City Chambers was very well received by City Council, and that they were available to start the meetings next month. Ms. Siever commended Mrs. Magee, Principal at Culver City High School, and all of the students that performed at the Martin Luther King Day Celebration. She stated that their performances were excellent and the represented the District very well.
- Mr. Gourley thanked Ms. Siever for appearing at the City Council meeting, and for organizing the Martin Luther King Day Celebration. He reported on his attendance as a speaker at the Los Angeles County Commission on Disability. The discussion was on permits and he said that he was given

excellent information from District staff. Mr. Gourley stated that a topic of concern was what effects cutting permits would have on special education students.

- Mr. Zeidman thanked Ms. Siever for organizing the use of the Recreation Center at Lakeside Villas for the second round of Superintendent interviews. Mr. Zeidman read a prepared statement where he spoke about the language in Mrs. Jaffe's current Employment Agreement where it stated that she was unable to apply for the position of Superintendent. He then read the portion of the Agreement where it stated that the Agreement could be amended. He asked for support from his colleagues to agendaize a discussion on amending the Agreement. Ms. Paspalis and Mr. Gourley agreed.

## **12. Information Items – (cont.)**

### **12.2 Budget Update**

Mr. Delawalla gave a brief Power Point presentation regarding the budget. He responded to questions from the Board, and suggested that the Board start considering budget cuts sooner rather than later. Mr. Zeidman stated that it might be helpful to have a Board subcommittee meet with staff to start the discussion on budget cuts. Ms. Siever and Mr. Silbiger agreed to meet with staff as the subcommittee. Mrs. Jaffe stated that she, Mr. Delawalla, and Mrs. Lockhart were going to put together a presentation for a budget workshop for staff.

### **12.3 Update on Capital Projects**

Mr. Delawalla informed the Board that there a number of projects open that need to be closed before any new projects can begin. He provided the Board with information on what still needed to be handled on the old projects.

### **12.4 K-12 Immersion Program Update**

Mrs. Pumilia, Principal at El Marino Language School, stated that she truly appreciates the Board's support on the program. She introduced Ms. Mina Shiratori to discuss the strategic planning process and who is participating on the committee. Mrs. Pumilia provided information to the Board on the outcome of the Immersion Program Parent Survey. Mr. Silbiger stated his concerns about the timeline regarding the content courses in the sixth grade and higher grades. He wanted assurance that there would be a timeline to start the new courses by the next school year for 6<sup>th</sup> grade and above. Ms. Paspalis and Mrs. Pumilia suggested that additional information so far as a timeline would be more concrete after the Strategic Planning Committee discussed additional issues.

## **13. Recess**

The Board recessed at 9:25 p.m. and reconvened at 9:35 p.m.

## **12. Information Items – (cont.)**

### **12.5 First Reading of Revised Administrative Regulation 6164.6, Instruction – Identification and Education under Section 504**

Ms. Siever commended staff on the revisions that were made. She asked if there was a definition for "normal." Mr. Andrew Sotelo stated that the definition comes from the Rehabilitation Act of 1973. Further discussion ensued. The Administrative Regulation will be brought back for approval.

### **12.6 Environmental Sustainability Committee Report**

Mr. Todd Johnson, Chair of the Committee, provided the Board with an update on their last meeting and their findings on solar energy. Additional discussion ensued regarding funding. Mr. Silbiger suggested putting the topic of solar energy on the agenda in two weeks. All Board members agreed.

**14. Action Items****14.1 Superintendent's Items****14.1a Receipt of Building Bridges International Charter School Petition**

Mr. Joe Beemer spoke in support of the petition and felt that the school would benefit the students by giving them the head start that they need. Mr. Harry Lorick also spoke in support of the school, and stated that the school would encourage students to enter into the fields of technology and engineering. Ms. Siever commented that at the City Council Meeting the Baldwin Hills Conservancy stated they were trying to buy the property where Building Bridges would be located. Ms. Paspalis stated that the District's attorneys have been unable to reach the charter school's representative. Dr. Millicent Powell, Director of Building Bridges, was present and addressed the Board's issue of not being able to reach her. She stated that she would make sure they had the correct information by the end of the meeting. Dr. Powell also addressed Mrs. Jaffe and the Board in stating that there was an issue with the time frame of acceptance of the school's petition and she was under the impression that there was to be a public hearing at this meeting. Mrs. Jaffe stated that that was one of the reasons why the District's attorney was trying to locate her and that mail had been returned. Mrs. Jaffe announced that there will be a public hearing at the February 22, 2011 meeting. It was moved by Mr. Silbiger and seconded by Mr. Gourley that the Board approve the receipt of the Building Bridges International Charter School Petition as presented. The motion was unanimously approved.

**14.2 Education Services Items****14.2a Approval is Recommended for Reinstatement of Pupil Services Case #23-10**

It was moved by Mr. Gourley and seconded by Ms. Paspalis that the Board approve the reinstatement of Pupil Services Case #23-10 as amended in Closed Session. The motion was unanimously approved.

**14.2b Approval is Recommended for Reinstatement of Pupil Services Case #05-09**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board approve the reinstatement of Pupil Services Case #05-09 as amended in Closed Session. The motion was unanimously approved.

**14.2c Approval is Recommended for New Textbook Adoption for Culver City High School: Prentice Hall "Health" published by Pearson Education, Inc. 2010**

It was moved by Ms. Paspalis and seconded by Ms. Siever that the Board adopt for Culver City High School Prentice Hall "Health" published by Pearson Education, Inc. 2010 as presented. The motion was unanimously approved.

**14.3 Business Items****14.3a Approval is Recommended for an Increase in Mileage Reimbursement Amount for School Business Travel**

It was moved by Mr. Gourley and seconded by Ms. Paspalis that the Board approve an Increase in Mileage Reimbursement Amount for School Business Travel as presented. The motion was unanimously approved.

**14.3b Approval is Recommended for Budget Revisions to the General Fund**

It was moved by Ms. Siever and seconded by Mr. Silbiger that the Board approve Budget Revisions to the General Fund as presented. The motion was unanimously approved.

**14.4 Personnel Items - None**

**Adjournment**

There being no further business, it was moved by Ms. Siever, seconded by Mr. Silbiger and unanimously approved to adjourn the meeting. Board President Mr. Zeidman adjourned the meeting at 10:05 p.m.

**Approved:** \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

**On:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary